

# Saltash Town Council

## Finance Officer

Applications are invited for the position of a permanent Finance Officer with immediate effect.

37 hours per week, variable but generally 9am to 5pm Monday to Friday (subject to your attendance at evening meetings as required)

NJC 24-24, £31,099 - £34,723 local government pension scheme, 24 days holiday plus bank holidays.

Application form, job description and person specification available from:

<https://www.saltash.gov.uk/jobvacancies.php>

**OR**

Saltash Town Council  
The Guildhall  
12 Lower Fore Street  
Saltash  
PL12 6JX

**OR**

Email: [judy@hrsupportconsultancy.co.uk](mailto:judy@hrsupportconsultancy.co.uk)

Applications will only be accepted on the official application form, CV's will not be accepted.

Please contact the email address above if you would like further information about the role prior to completing the application form.

Please note, previous applicants need not apply.

If you have not received a response within a week of the closing date, then your application on this occasion has not been selected.

**Closing date:** 3<sup>rd</sup> March 2023 at 5pm, however, please feel free to apply as soon as possible, as applications will be considered upon receipt. We reserve the right to interview / appoint before the closing date.

**Anticipated interview date:** upon receipt of successful shortlisted candidate.

